



Inspiring Excellence Together

# Montgomery Academy

An Academy within the Fylde Coast Academy Trust

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September 12<sup>th</sup>, 2019

Dear Parent/Carer,

I am writing to inform you that school is closing early on Wednesday, September 25<sup>th</sup> due to our Open Evening. School will finish at **2:05 pm on Wednesday, September 25<sup>th</sup>** to allow staff to get set up and the many students who are assisting on the night, the time to go home and get something to eat.

School lunchtime will run as normal, though students will need to go to the start of period 5 to register with their teacher before being released 5 minutes later.

Students who are helping us with this very important evening will need to complete a parental permission letter either given to them by Mrs. Bunker if they are going to be a guide, or their teacher if they are helping them in a particular subject.

I realise that this early finish may cause some childcare difficulties and we would be happy to supervise your son/daughter until 3pm in the school Hall if needed; so please let us know.

Yours in partnership,

Mr. Careless  
**Principal**